

FREE STATE PROVINCIAL GOVERNMENT

FULL-TIME BURSARY APPLICATION FORM

For the 2018 Academic Year

TOP ACHIEVERS



**ADMINISTERED BY THE FREE STATE
DEPARTMENT OF EDUCATION**

Initials and Surname:

Study field:

FREE STATE PROVINCIAL GOVERNMENT DEPARTMENTS
DEPARTMENT OF EDUCATION
Sinodale Building, First Floor, Cnr Press Brand & St Andrew Streets, Bloemfontein, 9300
Private Bag X 20565, Bloemfontein, 9300

BURSARIES WILL BE AWARDED TO APPLICANTS TO STUDY FULL-TIME AT AN ACCREDITED HIGHER EDUCATION INSTITUTION TO STUDY TOWARDS IDENTIFIED STUDY FIELDS/SCARCE SKILLS, FOR THE MINIMUM PRESCRIBED/MINIMUM REMAINING DURATION OF THE COURSE.

TAKE NOTE: BURSARIES ARE AWARDED FOR SOUTH AFRICAN CITIZENS ONLY!!

THE FOLLOWING DOCUMENTS MUST ACCOMPANY YOUR APPLICATION

- 1 Certified copy of birth certificate or South African Identification Document (ID).
- 2 Certified copy of the salary advice/affidavit of income of your parents or guardians. The copy of the **salary advice must not be older than three (3) months** at the time of submission of the application forms on or before the closing date. Failure to submit this document would mean that your application would not be considered.
- 3 Grade 12 June examination results/ Grade 12 certificate and latest results if you are already studying at a higher education institution.
- 4 In the case of an ORPHAN/DISABLED – proof must be provided.

INSTRUCTIONS AND COMPLETION OF THE APPLICATION FORM

- 5 For any further enquiries and assistance in completing the application form, please contact the **Bursary office at Sinodale Building, Cnr. Press Brand, and St Andrew Streets, Bloemfontein**,
Postal address: Free State Department of Education, Bursary Section, Private Bag X 20565, Bloemfontein, 9300.
- 6 Incomplete application forms will not be considered.
- 7 Please print when completing the form.
- 8 Mark appropriate blocks with an “X”.
- 9 No bursary will be granted if it does not comply with the criteria.
- 10 No change of course from the one which the bursary was allocated will be approved, except where the skill required constitutes major subjects of the changed course. Approval should first be sought.
- 11 Consult with vocational councilors at a tertiary institution to make sure that you qualify for admission in the study field you applied for by having the required “M” Score.
- 12 Your application will not be considered if you apply for more than one study field.
- 13 Attach an Affidavit in the case if parent/s or guardian/s is/are unemployed.
- 14 If you do not receive any response from the Bursary Section within four months after the closing date for applications, please consider your application as unsuccessful.

THE BURSARY WILL PAY FOR THE FOLLOWING

- 15 The prescribed Registration fee per semester/year.
- 16 The prescribed registered subjects per year (paying for subjects once only)
- 17 The prescribed residence (double room) and meal fees as recommended by the HEI's.
- 18 15% of the above total will be paid towards books and study materials
- 19 Special equipment necessary for the study field registered will be paid for separately on receipt of such a request by the bursary holder and recommended by the HEI. Each request will be dealt with on its own merit.
- 20 Special equipment for disabled bursary holders will be paid on receipt of such a request by the bursary holder and recommended by the HEI's Disability Office. Each request will be dealt with on its own merit.

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BURSARY APPLICATION FORM										
1. For which academic year do you want a bursary? 2018					2. Type of bursary applying for?					
					Full-time		Part-time			
3. ID Number						4. Surname:				
5. Initials:				6. First Names:						
7. Race		African		Coloured		White		Indian		
8. GENDER:		Male	Female	9. Title		Mr.		Me		
10. Present postal address where correspondence must be posted to					11. Second postal address where correspondence can be posted to					
Town: _____ Postal code _____					Town: _____ Postal code _____					
12. Telephone number :					13: Cell Number:					
14. E-mail Address:										
15. SA Citizen:		Disabled?		If disabled specify!						
YES	NO	YES	NO							
16. Matriculation Year:				A	B	C	D	E	F	G
Matric "M" Score or aggregate mark prior to 2009:				1680	1470/	1260	1050	840 /	720 /	719 /
Exam No:				+	1679	/	/	1049	839	0
1469				1259	3	2	1			
Current Grade 11 or 12 mark				7	6	5	4	3	2	1
Name of Matric Subjects & Mark/Symbol					Name of Matric Subjects & Mark/Symbol					
17. District of School: Please underline.					20. Name of School:					
1. Motheo										
2. Xhariep										
3. Lejweleputswa										
4. Fezile Dabi										
5. Thabo Mofutsanyane										
18. Post School Qualifications if applicable!				Year obtained		Name of institution (HEI)				
Name of Qualification										
19. Are / were you a recipient of a bursary from any government department or private company?						YES		NO		
20. If "YES" – which government department or private company?										
21. Do you still have bursary obligations to the relevant government department or company?						YES		NO		
22. If "YES" – how do you have to fulfill your obligation?						SERVICE		REFUND		

23. Give the name of the Higher Education Institution (HEI) where you are / or intend registering/ currently registered? (University, University of Technology, other). <i>Please note: you may study at an institution of your choice, but it should be an accredited learning program at a registered institution.</i>		HEI:	
		
		CAMPUS:	
24. Full name of the study field you intend registering/ currently registered for example a , <u>Diploma or Degree</u> <i>E.g. B ED Foundation Phase or ND in Technology, B Tech B. Comm Accounting or B. Science , etc</i> (1 study field only)			
25. Specializing Field: Major Subject:		29. Need bursary for how many years.....	
26. Academic year of course in 2018 ? (1 st , 2 nd , etc)		31. Student No:	
27. Does the study field that you intend registering/ currently registered appear in the bursary advertisement / circular as an identified need?		YES	NO
28. Will this be your first qualification?		YES	NO
29. Application Recommended? (Supervisor for employees)		YES	NO
30. Is this your first bursary application?		YES	NO
31. All documents attached?		YES	NO
32. Certified copy of your ID?		YES	NO
33. Certified copy of your latest school exam?		YES	NO
34. Certified copy of your financial status? (salary slip/affidavit)		YES	NO
35. Certified copy of your other certificates?		YES	NO
36. Copy of your PERSAL Salary Slip (employees)		YES	NO
37. Have you been a Free State Provincial Government bursary holder before?		YES	NO
38. If you were a bursary holder before, did you complete your studies?		YES	NO
39. If "YES", which year did you complete your studies?			
40. Are you a Orphan (Proof to be submitted)		YES	NO
41. Annual income of both parents / guardian R	42. Annual income of Spouse? (If married) R		
AFFIDAVIT MUST BE PROVIDED IN THE CASE OF UNEMPLOYMENT OR AN ORPHAN /SASSA PAYS LIP IN CASE OF GRANTS			
43. Number of children depending on parent / guardian / spouse' income? Higher Learning institution? / Attending School? Pre-School?			
44. Parent/s work for Free State Provincial Government? Yes / No.		45. Name and address of parent's employer	
46. Tel No. of parent:			

DECLARATION BY APPLICANT:

I (initials and surname) declare that:

- 1 the above particulars are complete and correct and I understand that any false information supplied, will lead to the immediate cancellation of the bursary,
- 2 all documents required are attached - if not I understand that it will lead to the immediate cancellation of my application,
- 3 I meet the requirements for my selected study field if not the bursary will be deemed cancelled,
- 3 I understand that this application is for a bursary and not a loan and I intend making my services available to the Free State Provincial Government upon obtaining the qualification in terms of the bursary contract, which is to be entered into if I am successful in my application for a bursary,
- 4 I understand that this bursary must be utilized as from the **2018** academic year and cannot be transferred to the following year or to another person and that no outstanding balances from previous academic years will be paid,
- 5 I understand that if I receive a bursary it is my responsibility to register at a registered and accredited Higher Education Institution and to effect payment, I will submit my bursary contract, specified account and previous years' results / Grade 12 final results **before 28 February 2018 to the Bursary Section, Department of Education, Sinodale Building, Cnr Press Brand and St Andrew Streets, Bloemfontein.** If I do not, I am aware that my bursary will be deemed cancelled,
- 6 I understand that no payment will be made before all documentation has been submitted.
- 7 I understand that I have to comply with the following to be considered for a bursary:
 - **Be a South African Citizen**
 - **be a Free State Citizen**
 - provide proof of the financial circumstances of my parents or guardian
 - select a study field from those that appear on page three/four of the advertisement
 - study **full-time** should I be successful in my application
 - complete the application form correctly
 - not take up another bursary whilst I have a FSPG Bursary
 - be obliged to enter into a contract with the **Department of Education**, and
 - attend all functions called to.
- 8 I will not enter into full-time employment during my full-time study period and am aware that my bursary will be deemed cancelled,
- 9 **I understand and take note that my studies will not hamper my expected service delivery and I will comply with the Departmental work hours, ethics and leave prescriptions (for permanent employees).**

SIGNATURE OF APPLICANT:..... **DATE:**.....

SIGNATURE OF PARENT/GUARDIAN:.....**DATE:**.....
(If applicant is under the age of 18 years)